



★★★★★ THE HOTEL
Charsfield

'As unique as the guests who stay here'

MEET IN A CITY RETREAT

An ideal venue for your function or conference



More than just another conference and function venue, the Hotel Charsfield offers the convenience of a central location combined with the ambience of a historic mansion. Located in the St Kilda Road business district in Melbourne, and just next door to the CBD, the hotel is your ideal conference, function and meeting destination.

For functions the options are endless, with a Boardroom accommodating 14 and a conference room catering for up to 40, perfect for cocktail parties and product launches. All our conference rooms, as well as guest rooms, offer wireless internet connectivity.

As a boutique hotel, our personal service and focus on detail ensures your function is a success.

Reservations
1300 30 18 30

All quoted prices are subject to availability and are valid from the 1st January 2009 to 31st December 2009.

Events and function menus are available on request.



www.charsfield.com

THE HOTEL
Charsfield

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Working Conference Menu

Menu One : \$37.00 per person per day

- Freshly brewed coffee and a selection of teas on arrival
- Morning tea and coffee with a selection of bakery products and fresh fruit pots

Lunch comprising of

- An assortment of freshly made gourmet sandwiches
- Filled rolls and wraps including vegetarian options
- Fresh fruit platter
- Orange juice
- Freshly brewed coffee and a selection of teas

Afternoon Tea

Freshly brewed coffee and a selection of teas served with biscuits

Full coffee menu is available only \$3.50 per cup.

Please order this option when booking your conference.

- Lectern • Flipchart
- Whiteboard • Electronic Whiteboard • Data Projector
- Multi-function Printer
- 68cm TV • DVD • VCR

Breakfast, lunch and dinner meetings are available on request

Menu Two : \$42.00 per person per day

- Freshly brewed coffee and a selection of teas on arrival
- Morning tea and coffee with a selection of bakery products and fresh fruit pots

Lunch comprising of

- An assortment of freshly made gourmet sandwiches, filled rolls and wraps including vegetarian options
- Hot savoury finger food
- Cheese platter and crackers
- Fresh fruit platter
- Orange juice
- Freshly brewed coffee and a selection of teas

Afternoon Tea

Freshly brewed coffee and a selection of teas served with biscuits

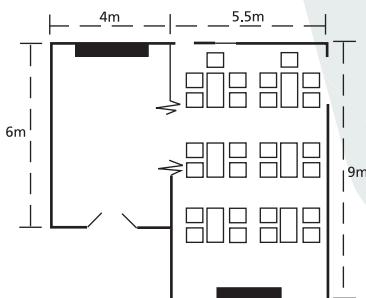


An overnight delegate rate and private dining options are available on request



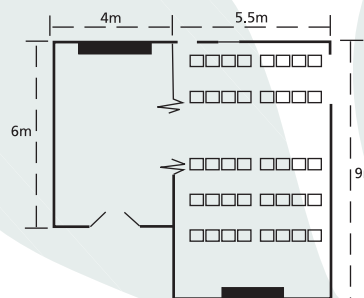
Conference Room Layout Plans

Webb Room



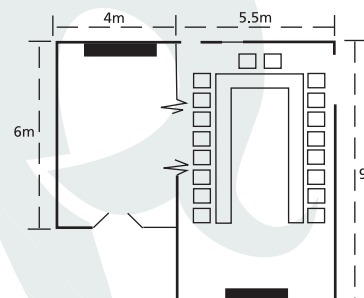
Option 1

- Multi-purpose
- Theatre style
- Cost \$275 per day
- Includes mints and chilled water
- Max 40



Option 2

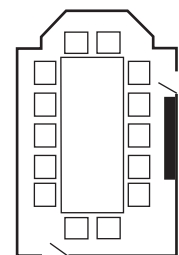
- Multi-purpose
- Cluster style
- Cost \$275 per day
- Includes mints and chilled water
- Max 26



Option 3

- Multi-purpose
- U-shaped style
- Cost \$275 per day
- Includes mints and chilled water
- Max 18

Hodgeson Room



- Dedicated board room
- Cost \$250 per day
- Includes mints and chilled water
- Max 14

This applies to all rooms. All prices for room hire are quoted on a catered basis. Cost for room hire only available on request.