



METRO HOTEL
SYDNEY
CENTRAL

CONFERENCE PACKAGES

Metro Hotel Sydney Central has 3 options for conferences: Metro Hotel Sydney Central Function Room, Indigo Restaurant and Metro Hotel Sydney Central Boardroom. All conference spaces may be booked any day of the week (*subject to availability*).

Whether you're planning a small business meeting for 2 or a theatre style conference for 140, we can tailor make your event with professionalism.

Our 'all in one' policy including conference equipment, room hire and catering makes it quick and easy to book a hassle free event.

Please call us to discuss any event you may have in mind. Our basic packages are listed below however we are more than happy to design a package to cater specifically to your needs and requirements.



Kind regards,

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CONFERENCE/FUNCTION ROOMS

Metro Hotel Sydney Central Function Room is located on the 1st floor with direct external access to Pitt Street. Access is also available through stairs from the reception area or via our lifts. There is a pre-function gathering area outside the room with space to comfortably fit a registration desk.

Size – 13.5m x 12.7m **Height** - 3.3m
Theatre Style 140 people maximum
Cabaret Style 120 people maximum
Classroom Style 60 people maximum
Boardroom Style 40 people maximum
U-Shape 35 people maximum
Banquet Style 140 people maximum

Metro Hotel Sydney Central Boardroom is located on the second floor in addition to Indigo on Capitol Restaurant.

Size – 6.5m x 3.5m **Height** - 2.5m
Boardroom Style 10 people maximum

Indigo on Capitol Restaurant is located on the second floor. It has lift access and also an outdoor courtyard. Indigo on Capitol can only be hired in sections for large group bookings.

Height - 2.5m
Banquet Style 250 people maximum
Cocktail Style 300 people maximum







FULL DAY PACKAGES

Full Day Budget Conference Package

9am – 5pm

from \$65 per delegate per day

Budget Conference Day Package includes:







-  Arrival tea and coffee
-  Morning tea served with a selection of muffins
-  Working style lunch
-  Afternoon tea served with a selection of cookies
-  Main conference room hire*
-  AV equipment – whiteboard, flipchart and screen

Full Day Executive Conference Package

9am – 5pm

from \$75 per delegate per day

Executive Conference Day Package includes:

-  Arrival tea and coffee
-  Morning tea served with a selection of muffins and juice
-  Buffet lunch served in Indigo on Capitol Restaurant
-  Afternoon tea served with a selection of cookies and juice
-  Main conference room hire*
-  AV equipment – whiteboard, flipchart and screen

Note:

- * Room hire will be charged for groups with less than 40 attendees on our Conference Day Packages.
- * A minimum of 40 delegates is required to book the Full Day Executive Conference Package.
- * Room only hire is available upon request.